

**PIMPRI CHINCHWAD NEW TOWN DEVELOPMENT
AUTHORITY AKURDI, PUNE411 044**



Name of Work :- Construction of 20 MVA 22/11 KV- Electrical Sub Station,
along with Allied Electrical HT Infrastructure work at
Sector 12

VOLUME -I

NATIONAL COMPETITIVE BIDDING

Letter of Acceptance (Letterhead paper of the Employer)

To

Dear Sirs,

This is to notify you that your bid dated ----- for execution of the ----- (name of the contract and identification number, as given in the Instructions to Bidders) for the Contract Price of Rupees ----- (-----) (amount in words and figures), as corrected and modified in accordance with the Instructions to Bidders! is hereby accepted by our agency. You are hereby requested to furnish Performance Security, in the form detailed in Para 34.1 of ITB for an amount equivalent to Rs. ----- within 10 days of the receipt of this letter of acceptance valid up to 28 days from the date of expiry of defects Liability Period i.e. up to 60 months of virtual completion of work and sign the contract, failing which action as stated in Para 34.3 of ITB will be taken.

Yours faithfully,

Authorized Signature

Name and title of Signatory

Name of Agency

- Delete "corrected and" or "and modified" if only one of these actions applies. Delete as corrected and modified in accordance with the Instructions to Bidders, if corrections or modifications have not been affected.
- To be used only if the Contractor disagrees in his Bid with the Adjudicator proposed by the Employer in the "Instructions to Bidders".

Issue of Notice to proceed with the work

To

Dear Sirs,

Pursuant to your furnishing the requisite security as stipulated in ITB Clause 34.1 and signing of the Contract for the construction of _____ at a Bid Price of Rs. _____

You are hereby instructed to proceed with the execution of the said works in accordance with the contract documents.

Yours faithfully,

(Signature, name and title of signatory authorized
to sign on behalf of Employer)

AGREEMENT FORM**Agreement**

This agreement, made the _____ day of _____ between -----
(name and address of the Employer) [hereinafter called “the Employer] and _____ (name
and address of contractor) hereinafter called “the Contractor” of the other part.

Whereas the employer is desirous that the Contract or execute
_____ (name and identification number of Contractor) (hereinafter called
“the Works”) and the Employer has accepted the Bid by the Contractor for the execution and
completion of such Works and the remedying of any defects therein, at a cost of Rs

NOW THIS AGREEMENT WITNESSTH as follows:

- (1) In this Agreement, words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to and they shall be deemed to form and be read and construed as part of this Agreement.
- (2) In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to all aspects with the provisions of the contract.
- (3) The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying the defects wherein Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- (4) The following documents shall be deemed to form and be ready construed as part of this agreement viz.
 - i) Letter of Acceptance
 - ii) Notice to proceed with the works
 - iii) Contractor’s Bid
 - iv) Condition of contract: General and Special
 - v) Contract Date
 - vi) Additional condition
 - vii) Bill of Quantities and
 - viii) Specifications
 - ix) Drawings
 - x) Any other documents listed in the Contract Data as forming part of the Contract.

In witnessed where of the parties there to have caused this Agreement to be executed the day and year first before written.

The Common Seal of _____ was hereunto affixed in the presence of :

Signed, Sealed and Delivered by the said in the presence of :

Binding Signature of Employer

Binding Signature of Contractor

UNDERTAKING

I, the undersigned do hereby undertake that our firm M/s_____ agree to abide by this bid for a period _ days for the date fixed for receiving the same and it shall be binding on us and may be ----- accepted at any time before the expiration of that period.

(Signed by an Authorised Officer of the Firm)

Title of Officer

Name of Firm

FORMAT OF COVERING LETTER

(Note: The covering letter is to be submitted by the Bidding Company or the Lead Consortium Member of a Bidding Consortium. To be provided on the Company letterhead)

Date :

Place

To
The Chief Executive Officer
Pimpri Chinchwad New Town Development Authority,
Pune- 411044

Ref: **Name of work.**

We here by confirm the following

- 1) The Bid is being submitted by---- (name of the Bidding Company) Our Bid includes the Letter(s) of Acceptance in the format specified in the bid document.
- 2) We have examined in detail and have understood the terms and conditions stipulated in the bid document issued by PCNTDA and in any subsequent communication sent by PCNTDA. We agree and undertake to abide by all the set terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the bid document or in any of the subsequent communications from PCNTDA.
- 3) The information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the bid document, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Bid.
- 4) We confirm that our Commercial Proposal does not contain any Conditions.
- 5) The Bidding Company, satisfies the legal requirements and meets all the eligibility criteria laid down in the bid document.
- 6) We confirm that our Bid is valid for a period of 120-days from the last date of submission of the Bid. For and on behalf of:

Signature (Authorised Representative and Signatory)

Name of the Person

Designation

DESCRIPTION OF BIDDER

Details of Bidding Company:

Name of the Bidding Company	
Address of the Registered / Head Office of the Bidding Company	
Contact Number and mail id of Authorised Representative:	
Certificate of Incorporation /Commencement Certificate (if any)	Submission of copy of the Certificate of Incorporation / Commencement Certificate (if any)

Company to be considered for Evaluation

For Financial Capability	Bidding Company OR The key person
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SECTION -9 DRAWINGS

Uploaded separately as Volume-III

SECTION 10
DOCUMENTS TO BE FURNISHED BY BIDDER
(As mentioned in the bid)