

**TENDER FOR Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI, PUNE-44**

Tender Sr. No. \_\_\_\_\_ Form Fee: Rs.1100

Issued to \_\_\_\_\_

DD No. \_\_\_\_\_

Date \_\_\_\_\_

**TENDER FORM FOR Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI, PUNE-44**

To,

The Chief Executive Officer,  
PCNTDA  
Near Akurdi Railway station,  
Akurdi, Pune-44.

Dear Sir,

1. In response to the tender notice published in the daily newspaper in \_\_\_\_\_ and \_\_\_\_\_ dated \_\_\_\_\_ I/We submit herewith the tender form for Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA)
2. I/We have thoroughly examined and understood the terms and conditions of the tender mentioned in Appendix-I and I/We agreed to abide by them in full.
3. I/We offer to undertake the Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop and quoted the rates **inclusive of all taxes, freight etc.** as given in Appendix-II. It is agreed that no additional charges other than those mentioned in Appendix-II would be payable to me/us.
4. I/We accept that the rates offered shall remain valid till the final installation of the all UPS.
5. I/We shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
6. I/We accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with The CEO, PCNTDA. The decision of The CEO, PCNTDA will be final and shall be binding on me/us.
7. As required by the terms and conditions of tender an amount of Rs. 5,500/- paid by me/us as Earnest Money Deposit (E.M.D.) through **Demand Draft (DD) of any Nationalized Bank** payable at Indian Overseas Bank, Nigdi, Pune Bearing No. \_\_\_\_\_ dated \_\_\_\_\_ in favor of **PIMPRI-CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY, AKURDI, PUNE.**  
**(Payment of EMD in any other form will not be accepted)**
8. I/We agreed to undertake the Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA) at location of office mentioned in supply order and as per the terms and conditions in Part I Appendix -I.

**9 As per the terms and conditions Part-I of Appendix-I, I/We are submitting my/our offer in two sealed envelopes. Envelop No. 1 contents documents as per the conditions of Part-I of Appendix-I. Envelop No. 2, includes rates quoted by me/us in Appendix-II.**

10. I/We also agreed that The CEO, PCNTDA has full rights to open/consider the second envelop if and only if CEO PCNTDA satisfied with information contents in envelop No.1. The decision of the PCNTDA Authority regarding this will be final and will be binding on me/us.

The following documents duly filled in and signed are to be enclosed along with the tender. The part 1 of Appendix-I being the terms and conditions is retained by me/us for my/our information and record.

Yours faithfully,

Place :

Date :

Signature of the Tenderer

Name and Address of the firm / tenderer : \_\_\_\_\_

Registration No. of Firm/ Tenderer : \_\_\_\_\_

**List of Documents (Checklist) to be submitted in envelope No. 1 :-**

- 1) Tender Form and An earnest money of Rs.5,500/- only in the form of Demand Draft drawn in favor of PIMPRI- CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY, AKURDI,
  - i) PUNE.
- 2) GST Certificate
- 3) Valid Income Tax Returns (Income Tax Returns) for last Three Financial Years (2014-15, 15-16 and 16-17)
- 4) Xerox copy of the Pan card
- 5) The bidder should be a licensed/Authorized dealer of the product. Manufacturers Authorization Form (MAF) shall be furnished

Bank Draft No. \_\_\_\_\_

Dt \_\_\_\_\_

Rs. \_\_\_\_\_

Signature of Authorized person

Signature: \_\_\_\_\_

Date : \_\_\_\_\_

Name & Address : \_\_\_\_\_

## APPENDIX-I

### Conditions of Contract

#### Part-I

1. Sealed tenders are invited from authorized firms willing to Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE on working days during 10.30 hrs.to 17.00 hrs from \_\_\_\_\_ and the last date of acceptance of the tender is at 15:00 hrs. Tenders received late in person/by post will not be considered.

The tenders will be opened on the same day (if possible) of closing date at 15.00 hrs. in presence of the intending firms/ representatives(if available) who may desire to attend. The rate(s) quoted should be strictly for free delivery at PIMPRI- CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY, AKURDI, PUNE and will be valid and operative for supply orders issued within 120 days from the date of invitation of tenders.

2. The time limit for the supply of the said UPS will be 2 weeks from the date of supply order given by PCNTDA.
3. Orders once placed should be delivered within the given time period and item should be door delivered including labour.
4. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
5. The amount of Earnest Money paid by the tenderer(s) in the form of Demand draft whose tenders are not accepted will be refunded to respective tenderer after 1 month of issuance of the work order to successful tenderer
6. Only on satisfactory completion of the supply order for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after warranty period of 1 year of UPS installed in PCNTDA building.
7. The supplies, materials etc. of inferior quality standard or of different specifications other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk. Intimation of non-acceptance of any materials etc. will be sent to the supplier within 15 days from the date of receipt of the UPS and the same will be returned to the supplier at his own cost and risk, if he so desires and intimates accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication the tender Inviting Officer will not be responsible for any damages, loss etc. of such rejected articles.  
The EMD will be converted to security deposit and successful bidder has to pay the remaining amount at the time of agreement.
8. In case of failure to replace the accepted and rejected articles from the supplies made, as mentioned in the conditions the loss undergone by the Government will be recovered from the suppliers Security Deposit/Earnest Money or payment due of any bill(s) to the extend required.
9. Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
10. The items as mentioned in the list are the approximate estimates invited and actual purchase may less or more. Accordingly the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement.
11. Supplier may ensure the goods at his own cost to safeguard the delivery of such goods dispatched by him to the consignee; the department will not be responsible for the damages or pilferage of goods during transit.

12. Rates should be quoted in the forms issued from the department and as per the requirement asked for.
13. The tenderer should attached copies of documents as per list mentioned in the tender to be duly stamped and signed, etc. with the tender documents. It may please be noted that the tender received without document referred above shall not be considered.
14. All bills should be in TRIPLICATE and should invariably mention the number and date of supply order.
- 17) The rates both in words and figures without any corrections or over writing should be quoted in Appendix-II. Any over writing or rewriting should be duly countersigned.
- 18) The tenderers must enclose adequate documents to prove their authorization claims and if not The CEO, PCNTDA reserves the rights to accept or reject tenders of these agencies. The decision of The CEO, PCNTDA regarding this will be final and shall be binding on tenderer.
- 19) The CEO PCNTDA reserves the right either to accept or reject any part or items found inferior in quality or workmanship.
- 20) The tenderer should submit his offer in two separate envelopes i.e. in first envelop with superscription "Tender for Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44" in Envelope NO. 1
- 1) Tender Form and An earnest money of Rs.5,500/- only in the form of Demand Draft drawn in favour of PIMPRI- CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY, AKURDI, PUNE.
- 2) GST certificate
- 3) Valid Income Tax Clearance Certificate (Income Tax Returns) for last Three Financial Years (2014-15, 15-16 and 16-17)
- 4) Xerox copy of the Pan card
- 5) The bidder should be a licensed dealer of the product. Manufacturers 'Authorization Form (MAF) shall be furnished  
(Important: Above documents if not enclosed, the Envelope No. 2 will not be opened)  
The second envelope "Envelope No.2" shall contain only the offer.
- 21) The tenderer should provide the rates quoted only in Appendix-II in second envelop with superscription "Tender for Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44" (RATES) ENVELOP NO. 2
- 22) Undersigned will reserve full rights to open/consider the second envelop if and only if PCNTDA Authority is satisfied with information contents in envelop No.1. The decision of the CEO PCNTDA regarding this will be final and shall be binding on tenderer.
- 23) The specimen of "Agreement Bond" will be provided along with letter of acceptance to the tenderer whose rates are accepted by the PCNTDA. The tenderer shall have to execute agreement in the prescribed form on stamp paper of appropriate value which should be submitted to the Electrical Section, PCNTDA within specified time. The agreement received under seal and signature of tenderer will become a legal agreement between the tenderer and the PCNTDA, which will be binding on tenderer.
- 24) The law of jurisdiction for this work will be Pimpri chinchwad and Pune.
- 25) Every page of tender should be numbered and signed with seal by the tenderer
- 26) The right to accept or reject whole or part of the tender or all tenders without assigning any reasons thereof is reserved by the CEO, PCNTDA.
- 27) **Successful supplier should provide the warranty of 1 year from Manufacturer for battery as well as for UPS. The supplier should submit 1 year warranty certificate by manufacturer only.** During the warranty period, the supplier should replace the material free of cost in case of any defect in any of the UPS and batteries.
- 28) After receiving the supply order, successful supplier has to take approval of sample from the Executive Engineer electrical PCNTDA before the supply of UPS to PCNTDA.
- 29) The payment will be made after successful supply and installation of the UPS.
- 30) All the UPS supplied should be in good working condition and delivery challan which will be required to be given separately at the time of supply and Bills for payment.

- 31) If selected supplier fails to supply the UPS and within 2 weeks from the date of issue of Purchase Order, a penalty of 5 % of total cost of bid amount, will be deducted from the amount payable to bidder or recovered from the security deposit.
- 32) The installation & commissioning of the UPS should be done by the supplier only. No extra payment will be given to supplier for installation & commissioning.
- 33) If supplier supplied the faulty UPS, then supplier should replace the faulty UPS within 7 working days. And penalty of Rs. 1000/- per day will be imposed to supplier if he fails to make the replacement of faulty UPS within 7 days. ( The amount will be recover from the security deposit)
- 34) In case of Dispute or difference arising between the supplier and PCNTDA relating to any matter arising out of or connected with this supply of UPS to PCNTDA, such disputes or difference shall be settled in front and by Hon. Chairman, PCNTDA.
- 35) The details of shipping and/or other documents to be furnished by the Supplier are specified hereunder.
  - a) Original copy of Supplier's invoices showing contract number, goods, description, quantity, unit price and total amount;
  - b) Manufacturer's / Supplier's warranty certificate;
- 36) The EMD of the successful bidder will be refunded after 1 year i.e. after completion of warranty period

Encl.: 1) Part-II of Appendix-I  
2) Schedule of Quantity and Appendix-II

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**Chief Executive Officer,**  
Pimpri-Chinchwad New Town  
Development Authority, Akurdi.

Place: Pune.

Date:

**We have accepted the above terms and condition and agreed to abide by them**

**Signature with seal of tenderer: -----**

**Name & address of the firm//tenderer: -----**

**Registration No. of firm/tenderer: -----**

## Part-II

**Undertaking to be given by the tenderer for “Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at PimpriChinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44”**

Whereas The CEO, PCNTDA has called the tenders for **Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44**

I/We hereby offer our tender at the rates given in the enclosed Appendix -II duly filled in and signed by me/us and hereby also affix my/our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be the agreement between the above tender calling authority and myself/us.

**Enclosed: SCHEDULE-B &Appendix-II**

Signature of the Tenderer: \_\_\_\_\_

Name of the Tenderer / Firm: \_\_\_\_\_

Full address of the Tenderer with Seal/Stamps \_\_\_\_\_

Place:

Date:

# PIMPRI-CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY

TENDER FORM NO: \_\_\_\_\_

ELECTRICAL SECTION, PCNTDA.

DATED: \_\_\_\_\_

NAME OF WORK: Supply & installation of 66 Nos. of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI, PUNE-44

## SCHEDULE OF QUANTITY :SCHEDULE B

Sr. No.	Description of item	Unit	Qty	Rate	
				In words	In figure
1	UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop	No.	66		
		<b>Total</b>			

Seal of the Firm

Signature of the Owner / Authorized Signatory

Place:

Date:

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## Appendix No-II.

### OFFER

I/we hereby tender for the execution of work for the Pimpri-Chinchwad New Town Development Authority, the work specified in the Tender with Memorandum within the time specified in such memorandum at Rs. (in words) (in Figure) in accordance, in all respects, with the specifications, designs, drawings and instructions in writing referred to in rule Condition and with materials as are provided for, by and in all other respects in accordance with such conditions as applicable.

### Memorandum

**NAME OF WORK: Supply & installation of UPS kVA 0.8 min. VAH-216 AVR for single phase AC 160V to 280 V input for desktop at PimpriChinchwad New Town Development Authority (PCNTDA), AKURDI, PUNE-44**

1. Estimated Amount	Rs.	2,87,100/-
2. Earnest Money	Rs.	5500/-
3. Security Deposit	Rs.	9,000/-

4. Time allowed for the work from the date of Written order to Commence the work -----2 (weeks)

I/ we have paid a sum of Rs 5500/- by DD in favor Pimpri-Chinchwad New Town Development Authority,Pune as Earnest Money and agree to its absolute forfeiture for any default, as provided for in the detailed tender notice. The EMD will be converted to security deposit and successful bidder has to pay the remaining amount at the time of agreement.

I/ We agree that this offer shall remain open for acceptance for a minimum period of 120 days from the date of opening the same and thereafter until it is withdrawn by me/us by notice in writing duly addressed to the authority opening the tenders and sent by registered Post A.D. or otherwise delivered at the office of such authority.

Should this tender be accepted, I/We abide by and fulfill all items and provisions of the said conditions of the contract annexed hereto as far as applicable or in default thereof, forfeit and pay to the Development Authority the sum of money mentioned in the conditions.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Address:

### Contractor's Signature (with seal)

The Above contract agreement is here signed by me after acceptance of the Tender by the C.E.O. on behalf of the Pimpri - Chinchwad New Town Development Authority, Akurdi, Pune 411 044.

**Chief Executive Officer,**  
Pimpri-Chinchwad New Town  
Development Authority, Akurdi.